

**FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING
ONE-STOP DELIVERY SYSTEM
BY AND BETWEEN
CAREERSOURCE PALM BEACH COUNTY, INC.
3400 Belvedere Road, West Palm Beach, Florida 33406
AND
DELRAY BEACH HOUSING AUTHORITY
82 NW 5th Avenue, Delray Beach, Florida 33444**

WHEREAS, on December 19, 2017 the Delray Beach Housing Authority (Partner) and CareerSource Palm Beach County, Inc. (CareerSource) entered into the above mentioned Memorandum of Understanding (MOU) to describe the cooperative workforce training, employment and economic development efforts of CareerSource and the Partner and the actions to be taken by each to assure the coordination of their efforts in accordance with state issued requirements in order to establish and maintain an effective and successful "One-Stop" delivery system.

WHEREAS, the Parties desire to amend the Memorandum of Understanding.

NOW THEREFORE, in consideration of the mutual covenant and agreement expressed herein, CareerSource and Contractor hereby agree that the above numbered Memorandum of Understanding is amended as follows:

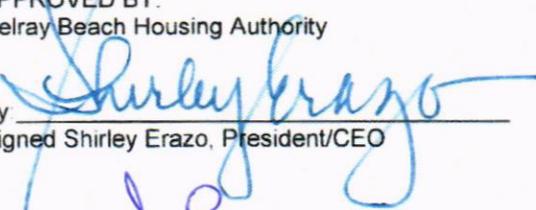
1. Delete in its entirety "ATTACHMENT 1 INFRASTRUCTURE AND SHARED SERVICES BUDGET" of the MOU and replace with the attached revised "ATTACHMENT 1 INFRASTRUCTURE AND SHARED SERVICES BUDGET 2020/2021".

*Documentation of the value of in kind services must be quantified and include justification for the calculated amounts. (For example: If your organization provided free space to CareerSource Palm Beach County to hold multiple events then the document would state: 1 meeting for 3 days at \$400 per day= \$1,200).

2. All provisions in the MOU not in conflict with this Amendment remain in full force and effect and are to be performed at the level specified in the MOU. This Amendment is hereby made a part of the MOU. This Amendment shall become on July 1, 2020.

IN WITNESS WHEREOF, Partner and CareerSource have caused this Amendment to be duly executed as of the date set forth below.

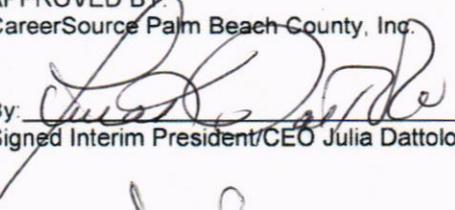
APPROVED BY:
Delray Beach Housing Authority

By: 
Signed Shirley Erazo, President/CEO

Witness: 

Date: 10/7/2020

APPROVED BY:
CareerSource Palm Beach County, Inc.

By: 
Signed Interim President/CEO Julia Dattolo

Witness: 

Date: 10/12/2020

ATTACHMENT 1 INFRASTRUCTURE AND SHARED SERVICES BUDGET 2020/2021

Belvedere (WPB) One Stop Budget 20/21	One Stop Delivery System	Florida Department of Education, Division of Vocational Rehabilitation	School Board of Palm Beach County, Florida	Florida Department of Education, Division of Blind Services	Palm Beach State College	AARP Foundation, SCSEP	PBC Dept. of Public Safety, Division Criminal Justice Programs	Delray Beach Housing Authority	PBC Community Action Program
Labor Hours/FTE	124.00	0.24	1.55	0.20	0.20	0.20	0.20	0.20	0.20
Infrastructure Expense	97.65%	0.19%	1.22%	0.16%	0.16%	0.16%	0.16%	0.16%	0.16%
Leases	\$551,401	\$1,042	\$6,730	\$868	\$868	\$868	\$868	\$868	\$868
Liability/Property/Other Insurance	\$73,148	\$138	\$893	\$115	\$115	\$115	\$115	\$115	\$115
Copiers	\$26,281	\$50	\$321	\$41	\$41	\$41	\$41	\$41	\$41
Telephone/Internet	\$45,810	\$87	\$559	\$72	\$72	\$72	\$72	\$72	\$72
IT Licenses/Fees	\$94,790	\$179	\$1,157	\$149	\$149	\$149	\$149	\$149	\$149
Utilities	\$49,098	\$93	\$599	\$77	\$77	\$77	\$77	\$77	\$77
Facilities Maintenance	\$184,569	\$349	\$2,253	\$291	\$291	\$291	\$291	\$291	\$291
Record Storage & Maintenance	\$1,905	\$4	\$23	\$3	\$3	\$3	\$3	\$3	\$3
IT Supplies	\$5,345	\$10	\$65	\$8	\$8	\$8	\$8	\$8	\$8
Office Supplies	\$77,097	\$146	\$941	\$121	\$121	\$121	\$121	\$121	\$121
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Infrastructure Costs	\$1,109,444	\$2,097	\$13,542	\$1,747	\$1,747	\$1,747	\$1,747	\$1,747	\$1,747
Additional One Stop Costs									
Career Services Staff	\$414,951	\$784	\$5,065	\$654	\$654	\$654	\$654	\$654	\$654
IT Staff-Shared Cost	\$479,041	\$905	\$5,847	\$754	\$754	\$754	\$754	\$754	\$754
Front Desk/Center Mgr	\$84,855	\$160	\$1,036	\$134	\$134	\$134	\$134	\$134	\$134
DEO Career Services Staff	\$515,952	\$975	\$6,298	\$813	\$813	\$813	\$813	\$813	\$813
Temp Services (1 FTE)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Furniture/Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Indirect Cost (.1429)	\$291,504	\$551	\$3,558	\$459	\$459	\$459	\$459	\$459	\$459
Total Additional One Stop Expense	\$1,786,303	\$3,376	\$21,803	\$2,813	\$2,813	\$2,813	\$2,813	\$2,813	\$2,813
Total/Total Infrastructure and Additional One Stop Costs	\$2,895,747	\$5,473	\$35,345	\$4,561	\$4,561	\$4,561	\$4,561	\$4,561	\$4,561
Estimated In Kind Costs Provided by Partner	\$2,895,747	\$5,473	\$35,345	\$4,561	\$4,561	\$4,561	\$4,561	\$4,561	\$4,561
Estimated Amount Due to CareerSource Palm Beach County, Inc.	\$2,895,747	\$5,473	\$35,345	\$4,561	\$4,561	\$4,561	\$4,561	\$4,561	\$4,561