

**TENTH AMENDMENT TO THE LEASE  
BY AND BETWEEN  
CAREERSOURCE PALM BEACH COUNTY, INC.  
F/K/A PALM BEACH COUNTY WORKFORCE DEVELOPMENT BOARD, INC.  
3400 Belvedere Road, West Palm Beach, Florida 33406  
AND  
ROY E. BURCH, TRUSTEE, (U/A DTD 2/6/90 FBO ROY E. BURCH)  
2885 Jupiter Park Drive, Suite 1800, Jupiter, Florida 33458**

**WHEREAS**, CareerSource Palm Beach County, Inc. F/K/A Palm Beach County Workforce Development Board, Inc. (hereinafter referred to as "Lessee") entered into a lease agreement ("Lease") with Roy E. Burch, Trustee, (U/A DTD 2/6/90 FBO Roy E. Burch), (hereinafter referred to as "Lessor") for the rental of the subject premises known as 1085 South Main Street, Belle Glade, Florida, 33430 commencing July 1, 2001; and

**WHEREAS**, the "Eighth Amendment to the Lease" extended the Lease term through October 3, 2023; and

**WHEREAS**, Lessee and Lessor wish to extend the Lease and amend the Lease for the subject premises known 1085 South Main Street, Belle Glade, Florida, 33430.

**NOW THEREFORE**, in consideration of the mutual covenant and agreement expressed herein, Lessor and Lessee hereby agree that the above referenced Lease is amended as follows:

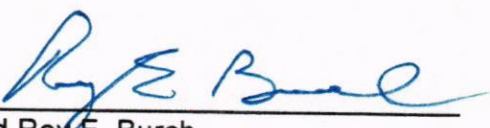
1. The current Lease is hereby amended by extending the expiration date from October 3, 2023 by five (5) years to October 3, 2028.
2. The Lease and any amendments thereto shall be amended as follows:
  - a) Commencing October 4, 2023 through October 3, 2024, monthly rent shall be \$20,669.16.
  - b) Commencing October 4, 2024 through October 3, 2025, monthly rent shall be \$21,289.23.
  - c) Commencing October 4, 2025 through October 3, 2026, monthly rent shall be \$21,927.91.
  - d) Commencing October 4, 2026 through October 3, 2027, monthly rent shall be \$22,585.75.
  - e) Commencing October 4, 2027 through October 3, 2028, monthly rent shall be \$23,263.32.
3. Lessor agrees to repave the subject premises parking lot and sidewalks.
4. All other provisions of the Agreement and Amendments and any attachments thereto in conflict with this Amendment shall be and are hereby changed to conform with this Amendment. All provisions not in conflict with this Amendment are hereby ratified and confirmed still in effect and are to be performed at the level specified in the Agreement.

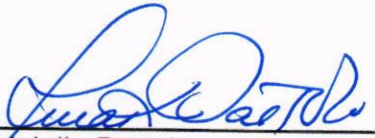


**IN WITNESS WHEREOF**, Lessor and Lessee have caused this Tenth Amendment to the Lease to be duly executed as of the date set forth below.

APPROVED BY: Lessor  
Roy E. Burch, Trustee  
(U/A DTD 2/6/90 FBO Roy E. Burch)

APPROVED BY: Lessee  
CareerSource Palm Beach  
County, Inc.

BY:   
Signed Roy E. Burch,  
Trustee

BY:   
Signed Julia Dattolo,  
President/CEO

Date: 03/14/2023

Date: 04/27/23



## AGENDA

### CAREERSOURCE PALM BEACH COUNTY

#### BOARD OF DIRECTORS MEETING

Thursday, April 27<sup>th</sup>, 2023 @ NOON

3400 Belvedere Road, West Palm Beach (Boardroom)

**GoToMeeting/In Person**

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/CSPBC/board-of-directors>

You can also dial in using your phone.

United States: +1 (872) 240-3412

Access Code: 149-140-101

#### ***"The Board is reminded of conflict of interest provisions"***

*All CareerSource Palm Beach County, Inc. Board of Director and subcommittee meetings are audio and video recorded and retained in accordance with its retention and security of records policy.*

- I. **CALL MEETING TO ORDER, WELCOME**
- II. **AGENDA APPROVAL**
  - a. Proposed Amendments
  - b. Approval of Agenda
- III. **PUBLIC COMMENTS**
- IV. **CONSENT AGENDA**
  - a. Minutes from February 16<sup>th</sup>, 2023.....01
  - b. Approval of Contractor Award for Audit Services to Moss, Krusick & Associates, LLC .....04
  - c. **Approval of Tenth Amendment to the Lease Between CareerSource Palm Beach County, Inc. and Roy E. Burch, Trustee (West Career Center).....05**
  - d. Approval to Reduce the Required WIOA Individual Training Account (ITAs) to 25% for the Year Ending June 30, 2023 .....07
  - e. Approval of New Board of Director Membership
    - i. Deana Pizzo, Founder, CEO and Chief Culture Maker, I.T. Solutions of South Florida.....08
- V. **INFORMATIONAL**
  - a. Board of Directors Attendance Record.....11
  - b. 2022 Statement of Financial Interests Annual Financial Disclosure Update (Sharon Brea)
  - c. Glades Update (Charles Duval)
  - d. Business Development Update (Michael Corbit)
  - e. Operations Update (Steven Gustafson)
  - f. President & CEO Update (Julia Dattolo)
- VI. **COMMITTEE REPORTS (Active)**
  - a. Executive Committee – April 14<sup>th</sup>, 2023 .....12
  - b. Financial Planning Committee – April 14<sup>th</sup>, 2023 .....15
  - c. Youth and Young Adult Outreach Committee – March 9<sup>th</sup>, 2023 .....17
  - d. One-Stop Delivery System Committee – March 24<sup>th</sup>, 2023 .....19
  - e. Palm Beach Workforce Development Consortium – February 16<sup>th</sup>, 2023 .....20
- VII. **ADJOURNMENT - Next Meeting Date - Thursday, June 15<sup>th</sup>, 2023**

#### **OUR MISSION: Connecting Business with Talent**

Public Comments: Members of the Public are allowed to speak during that period of the meeting identified on the meeting agenda as "Public Comment" provided that each person wishing to speak has completed and submitted to the Secretary of the meeting a comment card at the beginning of the meeting prior to the item identified as "Public Comment." Public comment shall be allowed only on items that are identified on the meeting agenda. If an item is subsequently added to the agenda, additional public comment shall be permitted just prior to the consideration of such item. If there are multiple members of the public associated with the same company, group or faction, the number of members of the public allowed to speak representing that company, group or faction shall be limited to three. Other comments are welcome at the discretion of the Chair. The time to comment shall be limited to 3 minutes and such time may be extended at the discretion of the Chair. Comments and comment cards will become public record.



**DRAFT MINUTES**  
**CAREERSOURCE PALM BEACH COUNTY, INC.**  
**BOARD OF DIRECTORS MEETING**  
**Thursday, April 27 2023**

**I. CALL MEETING TO ORDER, WELCOME**

The meeting was audio and video recorded with a written transcript, which is retained in accordance with CareerSource Palm Beach County, Inc.'s (CareerSource) Retention and Security of Records policy. There were no objections to the recording of the meeting. Christopher Cothran welcomed attendees and called the meeting to order at noon. A quorum was present with the following board members attending: Christopher Cothran, Alyssa Freeman, Alex Dobin, Tatiana Messerole, Dwight Mattingly, President Ava Parker, Connor Lynch, David Gobeo, David Markarian, David Talley, Dr. Laurie George, Commissioner Marci Woodward, Richard Radcliffe, Timothy Dougher and Zachary Cassidy. Board members absent were Cynthia Gaber, George Elmore, Ricky Wade, Shirley Erazo, John Boggess, Libbey Webb and Dr. Mel Coleman,

**II. AGENDA APPROVAL**

a. Proposed Amendments: Christopher Cothran asked if there were any amendments to the agenda. There was none.

b. Approval of Agenda: Christopher Cothran called for a vote to approve the agenda.

Motion: David Talley

Second: David Markarian

The motion passed unanimously.

**III. PUBLIC COMMENTS:** Dwight Mattingly reported April 28 is Workers Memorial Day held in honor and recognition to those who lost their lives while on the job. More than 50 years ago on April 28, Workers Memorial Day, the Occupational Safety and Health Act went into effect, promising every worker the right to a safe job. On May 13 the United States Postal Service is holding their annual Letter Carriers' Stamp Out Hunger Food Drive. Carriers collect non-perishable food donations left by mailboxes and in post offices and deliver them to local community food banks, pantries and shelters. David Talley reported a job seeker success story thanking CareerSource for their assistance placing his granddaughter, who was attending college and has now graduated, in an internship last summer and who has since then been offered employment with that employer and several others. Christopher Cothran recognized and welcomed board member David Gobeo's children who were attending today's board meeting with him in observance of the annual National "Take Your Child to Work Day".

**IV. CONSENT AGENDA**

a. Minutes from February 16, 2023

b. Approval of Contractor Award for Audit Services to Moss, Krusick & Associates, LLC

c. Approval of Tenth Amendment to the Lease Between CareerSource Palm Beach County, Inc. and Roy E. Burch, Trustee (West Career Center)

d. Approval to Reduce the Required WIOA Individual Training Account (ITAs) to 25% for the Year Ending June 30, 2023

e. Approval of New Board of Director Membership i. Deana Pizzo, Founder, CEO and Chief Culture Maker, I.T. Solutions of South Florida

Christopher Cothran read each consent agenda item into the record and asked the board to review the items for approval, a. through e. and after reviewing them, asked if they had any questions or wished to pull any item. Hearing none, he called for a motion to approve the consent agenda items for approval a. through e.

Motion: Dwight Mattingly

Second: David Markarian

The motion passed unanimously.

## V. INFORMATIONAL

- a. Board of Directors Attendance Record: A copy of the 2023 Board attendance table was included in the agenda packet. Any Director failing to attend four consecutive regular Board meetings without excused absence as determined by the Executive Committee shall be considered to have voluntarily resigned.
- b. 2022 Statement of Financial Interests Annual Financial Disclosure Update: Board members are reminded to file their 2022 statement of financial interests annual financial disclosure no later than July 1, 2023.
- c. Glades Update (Charles Duval): Ryan Homes has planned the new construction of Hillsboro Estates consisting of 51 single family, 1,300-2,200 square foot homes in Belle Glade with prices starting in the mid \$200,000. CareerSource held a community meeting in partnership with Ryan Homes, the city of Belle Glade, LORE and Guardians of Glades for residents to learn more about the new housing and programs available to assist with purchasing a home. Additionally, a meet and greet was held for job seekers to apply for employment with the subcontractors who are building those homes with students trained by West Tech's construction academy pre-apprenticeship program. The city of Pahokee has also planned the new construction of a 60-unit mixed-use affordable housing development called the Everglades Townhomes. CareerSource will also be working with West Tech and the subcontractors who are building those homes in anticipation of placing job seekers in construction jobs to be created. Highlights of several employer hiring and community events, Glades Farmers Roundtable and CareerSource's internship training program were discussed.
- d. Business Development (Michael Corbit): Growing jobs across Palm Beach County, CareerSource hosted the Economic Development Stakeholders meeting with our community partners to talk about economic development projects. CareerSource brought the Claim Your Future Showcase event previously held at the convention center to the west career center, where high school students attend the event and employers participate to place youth into employment and internships. A video was shown of the event. An employee of one of the employer's who was recruiting at the Claim Your Future Showcase event was a past CareerSource job seeker who obtained their employment with that employer through CareerSource's assistance. The upcoming and past job fairs, hiring events, expos and highlights of several new projects and employers coming to Palm Beach County were discussed. The National Engineer's Week Honors and Awards Banquet for the east coast was held on February 15. Companies such as Aerojet Rocketdyne and Pratt Whitney have sponsored the event. The recent Palm Beach County Business Development Board publication included an article highlighting CareerSource President/CEO Julia Dattolo and a CareerSource job seeker success story. A video was shown of the Marine Career Industries Day co-hosted by CareerSource and the Marine Industries Association of Palm Beach, where students had the opportunity to take part in a day of learning about careers within the marine industry with a close-up tour of the Port of Palm Beach. Students participating in the event were also provided a free access pass to the Palm Beach County Boat Show.
- e. Operations Update (Steve Gustfason): The One Stop Delivery System Committee's role has shifted to accountability, a review of the assistance we provide and will focus on the following pillars: monitoring quarterly performance outcomes and continuous quality improvement in the career centers; review and approve training demand occupations, the development and implementation of career pathways, promising strategies and initiatives for meeting the needs of career seekers and employers; and support career center initiatives to increase impact and reduce duplication. The importance of the WIOA primary indicators of performance, how information is collected, reported and calculated, goals achieved and areas for improvement was explained. Compared to the other workforce boards, CareerSource's Welfare Transition Program \$17 per hour wage rate is the highest in the state. \$97,000 in childcare assistance was provided to low income job seekers so they could attend training to upgrade their skills and get back to work. A CareerSource retired US Navy Veteran job seeker master mechanic who had been previously homeless after losing their business, with CareerSource's assistance was able to purchase the tools necessary to successfully obtain employment with a starting wage of \$30 per hour and is no longer homeless. Equity data is reviewed to improve the services provided and break down barriers. A year long discovery based journey human centered design service delivery model has been implemented that puts people at



the center of the development process, creating products and services that are tailored to the CareerSource customer's needs.

- f. President & CEO Update (Julia Dattolo): Palm Beach County's current unemployment rate is 2.6% for the third month. Palm Beach County has seen an increase in job growth in all sectors with the top gross regional products first in finance at \$15 billion, which was previously second; IT and leisure/hospitality at \$10 billion and healthcare at \$8 billion. The status of implementation of one of CareerSource's organizational goals the REACH Act Workforce Board Consolidation was discussed. The state selected the first of three consolidation and realignment options presented by Ernst & Young, which does not change CareerSource Palm Beach County's organizational structure. Florida House Bill 7051 and Senate Bill 240 require increased partnerships at the state level between Florida's Department of Economic Opportunity, Department of Education and CareerSource Florida to meet local industry demands. CareerSource Palm Beach County has already established these relationships locally and will continue to work with those partners. The bill also requires the formation of an education and industry consortium and expansion of education and training for special populations. Staff development and training is held every Friday. During the month of February, staff took an offsite field trip "Agriculture Day: East Meets West" sponsored by US Sugar and Florida Crystals, where they visited several business locations and met one on one with local employers to learn what the jobs were, what they entailed and what were the needs of the employer. Senior Management traveled to Tallahassee to meet with Palm Beach County legislators during Palm Beach County Days. The status of implementation of CareerSource's organizational goal "Operational Excellence" and its components: human centered design, internships for youth, Reentry team, partnerships with the Palm Beach County School District, colleges, universities and businesses was discussed. On June 14 CareerSource is conducting a local comprehensive needs assessment to discuss what the business needs are from education and the workforce system. April is "Second Chance Month". A CareerSource Reentry job seeker who had been previously incarcerated at the age of 14 and exited incarceration, with CareerSource's assistance was able to successfully reenter the community, obtain employment with a starting wage of \$22 per hour which has increased to \$25 per hour and is now attending Palm Beach State College's paralegal program. Through the Careers for Veterans grant and Entrepreneurial Program of Work grant, CareerSource enrolled over 55 veterans and their spouses in career training with scholarships or supportive services, over 18 veterans found better employment with enhanced skills and support and 12 job seekers opened their own business after receiving up to \$10,000 in support to purchase supplies. Board members are reminded to complete their annual online board training no later than June 30. The One-Stop Delivery System Committee is looking for additional board members to serve on the committee.

#### **VI. COMMITTEE REPORTS (Active)**

- a. Executive Committee – April 14, 2023
- b. Financial Planning Committee – April 14, 2023
- c. Youth and Young Adult Outreach Committee – March 9, 2023
- d. One-Stop Delivery System Committee – March 24, 2023
- e. Consortium Meeting – February 16, 2023

The minutes from each of the above committee meetings was included in the board packet explaining the activities, discussion and actions taken. Christopher Cothran (Executive Committee and Financial Planning Committee) and Alyssa Freeman (Youth and Young Adult Outreach Committee) noted highlights from the minutes included in the board meeting packet of those committee meetings.

- VII. ADJOURNMENT:** Christopher Cothran asked board members if there was any further business of the board. There was none. A motion was made by David Talley and second by Alyssa Freeman to adjourn the meeting. The motion was approved unanimously, and the meeting was adjourned at 1:20 p.m. The next Board of Director's meeting will be held on Thursday, June 2, 2023.

## AGENDA

### CAREERSOURCE PALM BEACH COUNTY

#### EXECUTIVE COMMITTEE MEETING

Friday, April 14<sup>th</sup>, 2023 @ 8:00 AM

3400 Belvedere Road, West Palm Beach, FL 33406 (Boardroom)

**GoToMeeting/In Person**

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/CSPBC/executive-financial-committee>

**You can also dial in using your phone.**

United States: [+1 \(872\) 240-3311](tel:+18722403311)

**Access Code:** 453-680-453

***“The Committee is reminded of conflict of interest provisions”***

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**I. CALL MEETING TO ORDER, WELCOME**

**II. AGENDA APPROVAL**

- a. Proposed Amendments
- b. Approval of Agenda

**III. PUBLIC COMMENTS**

**IV. ITEMS FOR APPROVAL**

- a. Minutes from February 3<sup>rd</sup>, 2023 ..... 01
- b. Approval of Tenth Amendment to the Lease Between CareerSource Palm Beach County, Inc. and Roy E. Burch, Trustee (West Career Center) (Sharon Brea) ..... 03
- c. Approval to Reduce the Required WIOA Individual Training Account (ITAs) to 25% for the Year Ending June 30, 2023 (Erica Scarpati) ..... 05
- d. Approval of New Board of Director Membership
  - i. Deana Pizzo, Founder/CEO, I.T. Solutions of South Florida ..... 06

**V. INFORMATIONAL**

- a. 2022 Statement of Financial Interests Annual Financial Disclosure Update (Sharon Brea)
- b. COO Update (Steven Gustafson)
- c. Glades Update (Charles Duval)
- d. Business Services Update (Michael Corbit)
- e. President & CEO Update (Julia Dattolo)

**VI. ADJOURNMENT – Next Meeting Date – Friday, June 2<sup>nd</sup>, 2023**

### OUR MISSION: Connecting Business with Talent

Public Comments: Members of the Public are allowed to speak during that period of the meeting identified on the meeting agenda as “Public Comment” provided that each person wishing to speak has completed and submitted to the Secretary of the meeting a comment card at the beginning of the meeting prior to the item identified as “Public Comment.” Public comment shall be allowed only on items that are identified on the meeting agenda. If an item is subsequently added to the agenda, additional public comment shall be permitted just prior to the consideration of such item. If there are multiple members of the public associated with the same company, group or faction, the number of members of the public allowed to speak representing that company, group or faction shall be limited to three. Other comments are welcome at the discretion of the Chair. The time to comment shall be limited to 3 minutes and such time may be extended at the discretion of the Chair. Comments and comment cards will become public record.



**DRAFT MINUTES CAREERSOURCE PALM BEACH COUNTY, INC.**  
**EXECUTIVE COMMITTEE MEETING**  
**Friday, April 14, 2023**

**I. CALL MEETING TO ORDER, WELCOME**

The meeting was audio and video recorded with a written transcript, which is retained in accordance with CareerSource Palm Beach County, Inc.'s (CareerSource) Retention and Security of Records policy. There were no objections to the recording of the meeting. Christopher Cothran welcomed attendees and called the meeting to order at 8:00 a.m. A quorum was present with committee member David Markarian attending in person and Christopher Cothran, George Elmore, David Talley and Dr. Mel Coleman attending remotely. Committee members Dr. Laurie George and President Ava Parker were absent.

**II. AGENDA APPROVAL**

- a. Proposed Amendments: Christopher Cothran asked if there were any amendments to the agenda. There were none.
- b. Approval of Agenda: Christopher Cothran called for a vote to approve the agenda.

Motion: David Talley  
Second: George Elmore  
The motion passed unanimously.

**III. PUBLIC COMMENTS:** There were none.

**IV. ITEMS FOR APPROVAL**

- a. Approval Minutes from February 3, 2023: Christopher Cothran asked the committee to review the minutes and after reviewing them, advise if they wished to make any corrections. Hearing none, he called for a vote to approve.

Motion: David Talley  
Second: George Elmore  
The motion passed unanimously.

- b. Approval of Tenth Amendment to the Lease Between CareerSource Palm Beach County, Inc. and Roy E. Burch, Trustee (West Career Center): The lease ends October 3, 2023 and the landlord has agreed to extend the term through October 3, 2028. Christopher Cothran referenced the supporting documents included in the agenda packet and asked if there was any comments or questions. Hearing none, he called for a motion to approve.

Motion: George Elmore  
Second: David Talley  
The motion passed unanimously.

- c. Approval to Reduce the Required WIOA Individual Training Account (ITAs) to 25% for the Year Ending June 30, 2023: Each year the state automatically issues a waiver based upon the current year's funding level. This year CareerSource obtained alternative grants to cover some of the training costs, which would have traditionally been paid for with WIOA Adult and Dislocated Worker funding as further explained in the supporting documents included in the agenda packet. Current training expenditures are at 27.7% and are expected to increase. The committee discussed the waiver request. Christopher Cothran then asked if there was any comments or questions. Hearing none, he called for a motion to approve.

Motion: David Markarian  
Second: George Elmore  
The motion passed unanimously.

- d. Approval of New Board of Director Membership i. Deana Pizzo, Founder/CEO, I.T. Solutions of South Florida: The nomination was presented. The IT industry is the second largest grossing industry in Palm Beach County. Ms. Pizzo represents a veteran owned business and the IT community which is currently not represented on the board of directors. Last year she was also listed as a nominee to the state CareerSource Florida board of directors. Christopher Cothran asked if there was any comments or



questions regarding Ms. Pizzo's appointment to the board. Hearing none, he called for a motion to approve.

Motion: George Elmore

Second: David Talley

The motion passed unanimously.

## V. INFORMATIONAL

- a. 2022 Statement of Financial Interests Annual Financial Disclosure: Board members are reminded to file their 2022 statement of financial interests annual financial disclosure no later than July 1, 2023. If the form is not filed or postmarked by September 1, 2023 a financial penalty up to a maximum amount of \$1,500 is assessed, which that board member must pay.
- b. COO Update (Steve Gustfason): The One Stop Delivery System Committee's role has shifted and will now focus on the following pillars: monitoring quarterly performance outcomes and continuous quality improvement in the career centers; review and approve training demand occupations, the development and implementation of career pathways, promising strategies and initiatives for meeting the needs of career seekers and employers; and support career center initiatives to increase impact and reduce duplication. The importance of the WIOA primary indicators of performance (Impact Report), how information is collected, reported and calculated, goals achieved and areas for improvement was explained. Equity data is reviewed to improve the services provided and break down barriers. A discovery-based journey human centered design service delivery model has been implemented that puts people at the center of the development process, creating products and services that are tailored to the CareerSource customer's needs.
- c. Glades Update (Charles Duval): Ryan Homes has planned the new construction of Hillsboro Estates consisting of 51 single family, 1,300-2,200 square foot homes in Belle Glade with prices starting in the mid \$200,000. CareerSource held a community meeting in partnership with Ryan Homes, the city of Belle Glade, LORE and Guardians of Glades for residents to learn more about the new housing and programs available to assist with purchasing a home. Additionally, a meet and greet was held for job seekers to apply for employment with the subcontractors who are building those homes with students trained by West Tech's construction academy pre-apprenticeship program. The city of Pahokee has also planned the new construction of a mixed-use affordable housing development called the Everglades Townhomes. Highlights of several employer hiring and community events, Glades Farmers Roundtable, and CareerSource's internship training program were discussed.
- d. Business Services Update (Michael Corbit): Growing jobs across Palm Beach County, CareerSource hosted the Economic Development Stakeholders meeting with our community partners to talk about economic development projects. CareerSource participated in the Claim Your Future Showcase event at the convention center, where several thousand high school students attend the event and employers participate to place youth into employment and internships. The upcoming and past job fairs, hiring events, expos, new projects and employers were discussed. The National Engineer's Week Honors and Awards Banquet was held on February 15. Companies such as Aerojet Rocketdyne and Pratt Whitney have sponsored the event. The recent Palm Beach County Business Development Board publication included an article highlighting CareerSource President/CEO Julia Dattolo and a CareerSource job seeker success story.
- e. President & CEO Updates (Julia Dattolo): Palm Beach County's current unemployment rate is 2.6%. Palm Beach County has seen an increase in job growth in all sectors with the top gross regional products in finance at \$15 billion; IT and leisure/hospitality at \$10 billion and healthcare at \$8 billion. The status of implementation of one of CareerSource's organizational goals the REACH Act Workforce Board Consolidation was discussed. The state selected the first of three consolidation and realignment options presented by Ernst & Young, which does not change CareerSource Palm Beach County's organizational structure. Staff development and training is held every Friday. During the month of February, staff took an offsite field trip "Agriculture Day: East Meets West" sponsored by US Sugar and Florida Crystals, where they visited several business locations and met one on one with local employers to learn what the jobs were, what they entailed and what were the needs of the employer. Senior Management traveled to Tallahassee to meet with Palm Beach County legislators during Palm Beach County Days. The status of implementation of CareerSource's organizational goal "Operational Excellence" and its components: human centered design, internships for youth, Reentry team, partnerships with the Palm Beach County School District, colleges, universities and businesses was

discussed. On June 14 CareerSource is conducting a local comprehensive needs assessment to discuss what the business needs are from education and the workforce system. April is "Second Chance Month". A CareerSource Reentry job seeker who had been previously incarcerated at the age of 14 and exited incarceration, with CareerSource's assistance was able to successfully reenter the community, obtain employment with a starting wage of \$22 per hour to be increased to \$25 per hour by the end of this year and is now attending Palm Beach State College's paralegal program. Through the Careers for Veterans grant and Entrepreneurial Program of Work grant, CareerSource enrolled over 55 veterans and their spouses in career training with scholarships or supportive services, over 18 veterans found better employment with enhanced skills and support and 12 job seekers opened their own business after receiving up to \$10,000 in support to purchase supplies.

- V. **ADJOURNMENT:** Christopher Cothran asked committee members if there was any further business of the committee, being none, a motion was made by David Talley and second by Dr. Coleman to adjourn the meeting. The motion was unanimously approved, and the meeting was adjourned at 9:05 a.m. The next Executive Committee meeting will be held on Friday, June 2, 2023, at 8:00 a.m.