

**DRAFT MINUTES**  
**CAREERSOURCE PALM BEACH COUNTY, INC.**  
**YOUTH AND YOUNG ADULT OUTREACH COMMITTEE MEETING**  
**September 14, 2023**

- I. **CALL MEETING TO ORDER, WELCOME:** Alyssa Freeman welcomed attendees and called the meeting to order at 9:00 a.m. A quorum was present with committee members Alyssa Freeman, Ike Powell and Claudia Kirk Barto attending in person and committee members Genifer Johnson and Greg Starling attending remotely. Committee members Lauren Veit, Dr. Mel Coleman, Barbara Gerlock, David Talley, Jennifer Pollack Percival and Jay Boggess were absent.
- II. **AGENDA APPROVAL**
- a. Proposed Amendments & Approval of Agenda: Alyssa Freeman asked if there were any proposed amendments to the agenda. Hearing none, she called for a motion to vote to approve the agenda.
- Motion: Ike Powell  
Second: Claudia Kirk Barto  
The motion passed unanimously.
- III. **PUBLIC COMMENTS:** None.
- IV. **ITEMS FOR APPROVAL**
- a. Approval of Minutes from March 9, 2023: Alyssa Freeman asked the committee to review the minutes and after reviewing them, advise if they wished to make any corrections. Hearing none, she called for a motion to vote to approve the minutes.
- Motion: Ike Powell  
Second: Claudia Kirk Barto  
The motion passed unanimously.
- V. **INFORMATIONAL**
- a. Young Adult Program Update (Sandra Wright): Year-to-date activities presented include 1,200 services provided; 394 placed in employment at the 2<sup>nd</sup> quarter after exit; 93% attained credentials and 405 retained long-term employment. The six Young Adult program internal goals and all five of the state negotiated WIOA youth primary indicators of performance were met or exceeded for the 2<sup>nd</sup> program year in a row. The total number of PY 2022 4<sup>th</sup> quarter participants served were 100% low income; 23% had no high school diploma; 3% were disabled; 71% had language barriers or were basic skills deficient; 8% were pregnant or parenting and 4% were homeless or foster youth. 63% of the participants served were female; 36% male and 19% Hispanic/Latino; 12% Caucasian and 80% African American. Two waivers were approved by the state that will allow CareerSource to spend 50% of their WIOA youth program funding on in school youth programs, which was previously 25%, and also issue training scholarships to in school youth, which was previously prohibited.
- b.c. Success Stories: Tequilla Jones discussed the Summer Program. During the summer months multiple MOUs to provide young adults work experience internships were granted to employers. Staff focused on the needs of the youth first and learned their career goals before seeking out an employer to match them with, quality not quantity of the employer MOUs was key. A young adult program participant discussed the program's success and praised CareerSource for teaching them how to network and find a job after graduating from college. These were skills they did not possess or learn while obtaining their post-secondary degree.
- d. Palm Beach County's Birth to 22: Education to Employment Pathways for Disconnected Youth Action Team Updates (Ike Powell): During the months of April and May Palm Beach County's Youth Services Department facilitated eleven Birth to 22 targeted community conversations throughout the county with 222 youth and 180 parents attending. The top challenges reported by young adults include mental health, economics, education, and safety. On September 6<sup>th</sup> a community conversation was held for community based organizations at the Children's Services Council. On September 19<sup>th</sup> a youth peer to peer co-facilitated community conversation will be held at Vita Nova for the youth they serve. The Youth Master Plan for Palm Beach County (YMP2.0) is to be based upon the results of those collaborative activities to determine priority areas moving forward.

- V. **OPEN DISCUSSION:** Alyssa Freeman reported through the Palm Beach International Boat Show Gives Back program, the Marine Industries Association of Palm Beach County is providing grants to nonprofit organizations in Palm Beach County to underwrite environmental and marine education programs, and waterfront projects in downtown West Palm Beach that serve West Palm Beach residents and visitors. The grant application closes on November 17, 2023 and on February 5, 2024 grant awards will be announced and recipients notified.
- VI. **ADJOURNMENT:** Alyssa Freeman thanked committee members and guests for attending the meeting and asked if there was any further discussion or questions. Hearing none, a motion was made by Ike Powell and second by Claudia Kirk Barto to adjourn the meeting. The motion was unanimously approved and the meeting was adjourned at 10:02 a.m. The next meeting date March 14, 2024.