

**FINAL MINUTES**  
**CAREERSOURCE PALM BEACH COUNTY, INC.**  
**YOUTH AND YOUNG ADULT OUTREACH COMMITTEE MEETING**  
**Thursday, March 9, 2023**

- I. **CALL MEETING TO ORDER, WELCOME:** The meeting was audio and video recorded with a written transcript, which is retained in accordance with CareerSource Palm Beach County, Inc.'s (CareerSource) Retention and Security of Records policy. There were no objections to the recording of the meeting. Alyssa Freeman welcomed attendees and called the meeting to order at 9:00 a.m. A quorum was present with committee members Ike Powell and Alyssa Freeman attending in person and committee members Lauren Veit and Genifer Johnson attending remotely. Committee members Claudia Kirk Barto, Greg Starling, Dr. Mel Coleman, Barbara Gerlock, David Talley, Jennifer Pollack Percival and Jay Boggess were absent.
  
- II. **AGENDA APPROVAL**
  - a. Proposed Amendments & Approval of Agenda: Alyssa Freeman asked if there were any proposed amendments to the agenda. There were none. She called for a vote to approve the agenda.  
  
Motion: Ike Powell  
Second: Lauren Veit  
The motion passed unanimously.
  
- III. **PUBLIC COMMENTS:** There were none.
  
- IV. **ITEMS FOR APPROVAL**
  - a. Approval of Minutes from September 22, 2022: Alyssa Freeman asked the committee to review the minutes and after reviewing them, advise if they wished to make any corrections. Ike Powell requested to amend the minutes to correct committee member "Greg Starling's" name. Alyssa called for a vote to approve the revised minutes.  
  
Motion: Ike Powell  
Second: Lauren Veit  
The motion passed unanimously.
  
- V. **INFORMATIONAL**
  - a. Young Adult Program Update: Sandra Wright discussed the program's activities. There has been an uptick in training with 27 training scholarships issued, 87 job postings for dental assistant that has an average annual starting wage of \$44,000 and other areas of training such as nursing, healthcare, computer programming and the trades. CareerSource is researching a social media certification for its career prep program. Work experience internships and job fairs are ongoing. Job fairs targeted to young adults are scheduled to be held on April 11 at the central career center and April 12 at the west career center with employers from 10 or more different industries, and another job fair is being planned with the Riviera Beach Youth Empowerment Center and the date to be determined. Partnerships that provide job readiness skills and connect young adults with employers have been established with Project Lift, Love, Hope and Healing, Vita Nova, We Are Dwyer Career Workshops, Girls Voice Task Force, Everglades Preparatory Academy, Claim Your Future Showcase and the Marine Industry Career Day. There has been no decision as of yet on the state's request for a waiver allowing local discretion that was submitted to the U.S. Department of Labor asking to change the amount of WIOA funding spent on in school youth from 25% and out of school youth 75% to 50% each.
  
  - b. Success Stories: A young adult job seeker who expressed an interest in nursing successfully completed her internship with Palm Glades Rural Health and is now in her first semester attending Palm Beach State College's nursing program.

- c. Palm Beach County Updates: Birth to 22 Task Force and Education to Employment Pathways Committee: Ike Powell reported the county has 30 summer internship and apprenticeship opportunities posted on the county website available for young adults. The Birth to 22 Task Force annual retreat was held in September with the various committee members to recap the progress that has been made over the last 12 months and identify if the strategic priorities are still on target or do they need to shift. Three priorities were identified as a result of the retreat as follows: mental health, educational supports and economic access. A robust plan will be forthcoming as it relates to each of the three priorities. The Birth to 22 Task Force held community conversation meetings in December and January to learn more about the collective impact model and how upwards of 200 plus agencies that are part of the model work collectively to serve the youth and families in Palm Beach County.

V. **OPEN DISCUSSION**: There was none.

VI. **ADJOURNMENT**: Alyssa Freeman thanked committee members and guests for attending the meeting and asked if there was any further discussion or questions. Hearing none she adjourned the meeting at 9:36 a.m. The next meeting date is Thursday, September 14, 2023.