

**FINAL MINUTES CAREERSOURCE PALM BEACH COUNTY, INC.**  
**EXECUTIVE COMMITTEE MEETING**  
**Friday, June 2, 2023**

**I. CALL MEETING TO ORDER, WELCOME**

The meeting was audio and video recorded with a written transcript, which is retained in accordance with CareerSource Palm Beach County, Inc.'s (CareerSource) Retention and Security of Records policy. There were no objections to the recording of the meeting. Christopher Cothran welcomed attendees and called the meeting to order at 8:05 a.m. A quorum was present with committee member Christopher Cothran attending in person and George Elmore, David Talley, Dr. Mel Coleman, Dave Markarian, President Ava Parker and Dr. Laurie George attending remotely.

**II. AGENDA APPROVAL**

- a. Proposed Amendments: Christopher Cothran asked if there were any amendments to the agenda. There were none.
- b. Approval of Agenda: Christopher Cothran called for a vote to approve the agenda.

Motion: David Talley  
Second: President Ava Parker  
The motion passed unanimously.

**III. PUBLIC COMMENTS:** There were none.

**IV. ITEMS FOR APPROVAL**

- a. Approval Minutes from April 14, 2023: Christopher Cothran asked the committee to review the minutes and after reviewing them, advise if they wished to make any corrections. Hearing none, he called for a vote to approve.

Motion: David Talley  
Second: Dr. Mel Coleman  
The motion passed unanimously.

**V. INFORMATIONAL**

- a. The Department of Economic Opportunity (DEO) will present our Annual Performance Indicators at the June 15<sup>th</sup> Board of Directors Meeting: Julia Dattolo informed the committee that our next board meeting will be a little longer because the Department of Economic Opportunity will be presenting their annual performance indicators. This is the same information that the COO shares with the Board, DEO presents these same indicators each year.
- b. CareerSource Palm Beach County Financials & Programmatic Monitoring as of April 20, 2023, for the Program Year ending June 30, 2023, by Taylor Hall Miller Parker, P.A.: A summary of the report included in the agenda packet was discussed by Julia Dattolo. Christopher Cothran asked the committee if there were any questions regarding the monitoring report. There were none.
- c. Glades Update (Charles Duval): Charles Duval gave a brief overview of the population demographics in Palm Beach County. CareerSource started a Hispanic outreach initiative, creating marketing materials in Spanish, translating internal documents, promoting job fairs and catering to the Spanish demographic. In collaboration with the Central Palm Beach County and Hispanic Chamber of Commerce, CareerSource held a job fair for Culvers, who are opening a brand-new facility with a specific mandate of hiring a high number of Hispanic or Spanish speaking individuals. They will need about seventy employees overall for when they open in August. Affordable housing, 60 apartments to be built on site of former Pahokee hospital, the project has produced ten labor positions that were filled with local talent. Finrock, 40 jobs; Pahokee Housing Authority Renovations, 10 jobs; Job Fair of the Glades – August 24, 2023.
- d. Business Development Update (Michael Corbit): Last month CSPBC hosted the Economic Stakeholders meeting, highlights included a Housing Bill update, WPB Mobility update, WPB Minority & Women's Grant update and a Central Palm Beach Chamber update. CareerSource had a couple of other hiring events, one in Boynton Beach, one at a church in West Palm Beach and one at PC Professor in Boca Raton. Michael Corbit attended the Florida Economic Development Council Annual

Conference last month. Adrienne Johnson, President/CEO, CareerSource Florida provided a regional update on what is going on with CareerSource Florida and the network across the state. Attended two legislative updates, one in Wellington and one at Palm Beach State College in Lake Worth. Thank you to President Parker for hosting this event with Leadership Palm Beach County. CareerSource got involved with the college and the City of Boynton Beach to open a facility in Boynton for local residents to come to and receive two different credentials, business service specialist and logistics transportation. This is identical to what was done with the City of Riviera Beach about 3 years ago. Manufacturing Awards coming up June 22<sup>nd</sup>. Careers in hospitality/tourism, field trip to take place in September, job fair in October. Careers in Aviation Day coming this fall. A \$123 million dollar project broke ground on Wednesday, NORA, about a 155,000 square foot project, phase one will employ about a thousand people beginning in the fall of 2024. Amazon looking to staff up this fall, hiring about 100 people between \$15 to \$20 dollars an hour. Florida Trend, Palm Beach County will be spotlighted in the September issue. President Parker wanted to commend Julia and her team for working in partnership with Palm Beach State College and the City of Boynton Beach by bringing the campus to the community, this was a great way to serve the residents.

- e. President & CEO Updates (Julia Dattolo): Palm Beach County's current unemployment rate is 2.3%. Palm Beach County has seen a job growth in all sectors and that women are returning to the workforce now in greater numbers. State Legislative Updates: House Bill 7051/SB 240. The Department of Economic Opportunity will now be called the Department of Commerce, Alex Kelly will be the CEO and Enterprise Florida will no longer exist. The bill also asked for an increased partnership between the Department of Commerce, Department of Education and CareerSource Florida to meet industry demands which means our partnership with the school district, the colleges, and industry's is supposed to be stronger. Palm Beach County is already doing this, but we are going to make it stronger. As far as the Education/Industry Consortium goes, the school district, the college, and CareerSource will be doing a comprehensive local needs assessment in September. CareerSource PBC has been assigned to work with region 20, Indian River, Martin and St. Lucie in WIOA planning region. Julia was on a call with the CEO of CareerSource RC, and itemized out industries and internal services that regions can work with/streamline together. CareerSource Palm Beach County wins NAWDP 2023 Employer of the Year Award. Sandra Wright accepted it on our behalf last month in New Orleans. This award was because of partnership with the BDB and CareerSource PBC doing labor market information, recruiting events, job fairs, training grants and bring employers to relocate and expand in our area. Kelly Smallridge has been invited to our June 15<sup>th</sup> board meeting to help accept the award and talk about our partnership. Our allocations have been cut across the state. Our primary funding decreased by an average of 11%. Various funding sources to different departments were decreased. New departmental budgets are conservative. We are looking for additional grants and expanding partnerships so we can enhance our services through our partners. New virtual partnership with the Palm Beach County Library System. Clients can meet virtually with our staff during a visit to their local library. Annual board training, Julia to send out a reminder. One-Stop Committee members, Dave Markarian, and Dr. Laurie George are asking for an additional member from the Board to participate.

**VI. ADJOURNMENT:** Christopher Cothran asked committee members if there was any further business of the committee, being none, a motion was made by Dr. Mel Coleman and second by George Elmore to adjourn the meeting. The motion was unanimously approved, and the meeting was adjourned at 8:33 a.m. The next Executive Committee meeting will be held on Friday, August 4, 2023, at 8:00 a.m.