

**FINAL MINUTES**  
**PALM BEACH WORKFORCE DEVELOPMENT CONSORTIUM MEETING**  
**February 16, 2023**

**I. CALL TO ORDER AND WELCOME**

Mayor Gregg K. Weiss welcomed attendees and called the meeting to order at 9:00 a.m. A quorum was present with the following members in attendance:

Mayor Greg K. Weiss, Local Chief Elected Official, Palm Beach County  
Mayor Keith James, city of West Palm Beach  
Mayor Joe Kyles, city of South Bay

Board member Mayor Shelly Petrolia, city of Delray Beach and Mayor Chelsea Reed, city of Palm Beach Gardens were absent.

**II. AGENDA APPROVAL**

- a. Proposed Amendments: Mayor Weiss asked if there were any proposed amendments to the agenda as submitted. There were none.
- b. Approval of Agenda: Mayor Weiss requested a motion to adopt the agenda as published. A motion was made by Mayor James and second by Mayor Kyles to approve the agenda. The motion passed unanimously.

**III. PUBLIC COMMENTS:** Mayor Weiss opened the floor for public comment. There were none.

**IV. CHAIR'S COMMENTS:** Mayor Weiss asked the board if there were any questions. There were none.

**V. ITEMS FOR APPROVAL**

- a. Minutes from June 16, 2022: Mayor Weiss asked the board to review the minutes and after reviewing them, advise if they wished to make any corrections. Hearing none, he called for a motion to approve the minutes as submitted.

Motion: Mayor James  
Second: Mayor Kyles  
The motion passed unanimously.

- b. Consortium Ratification of Memorandum of Understanding Infrastructure Funding Agreement Budgets for One-Stop Career Center System Local Workforce Development Area 21 PY 2021-2022 and Approval of PY 2022-2023: Mayor Weiss asked if there was any comments or questions regarding the Memorandum of Understanding or budgets as included in the board agenda packet. Hearing none, he called for a motion to approve.

Motion: Mayor James  
Second: Mayor Kyles  
The motion passed unanimously.

- c. Approval to Select and Designate a Provider of One-Stop Operator Services and Request for Extension to Serve as Direct Provider of Workforce Career Services: An overview of the item was presented as included in the Consortium board agenda packet. Mayor Weiss asked if there was any comments or questions. Hearing none, he called for a motion to approve.

Motion: Mayor James  
Second: Mayor Kyles  
The motion passed unanimously.

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- d. Approval of Subsequent Designation of Region 21, Palm Beach County as the Designated Local Workforce Development Area: An overview of the item was presented as included in the Consortium board agenda packet. Mayor Weiss asked if there was any comments or questions. Hearing none, he called for a motion to approve.

Motion: Mayor James

Second: Mayor Kyles

The motion passed unanimously.

#### **VI. INFORMATIONAL:**

- a. President & CEO Updates: There have been several recent major leadership staff changes at both CareerSource Florida and the Florida Department of Economic Opportunity. The Consortium has a new leader with Palm Beach County Mayor Weiss as the new Chair. Palm Beach County's economy is strong. The current unemployment rate continues to be at a record low under 3% for the last 11 consecutive months at 2.2% consistently under the national average. State of the workforce data in the areas of leisure, healthcare and construction was discussed showing the number of jobs added/openings and barriers to employment. 250 current job openings are in Employ Florida with a minimum salary of over \$100,000. Palm Beach County has the highest average salary in the state at \$68,000 annually. The labor market has changed causing employers to find creative ways to bring in new hires. CareerSource has implemented a new online virtual intake and appointment booking feature for job seekers. The status of implementation of two of CareerSource's organizational goals, Operational Excellence and the REACH Act implementation workforce board consolidation, was discussed. Although the state metrics have been challenging, CareerSource put new policies and procedures in place which resulted in our exceeding those metrics and achieving the highest wage rate at \$17.40 for the Welfare Transition Program. Ernst & Young's consolidation recommendations are to be presented at the February 23 CareerSource Florida board of directors meeting. Consortium board members will be advised of the recommendations when released. Following a human centered design service delivery model staff receive training, attend Palm Beach County Days, departmental and audit updates are received and the budgets are approved.

**VII. ADJOURNMENT:** Mayor Weiss asked Consortium members if there was any further business of the Consortium, being none, Mayor Weiss adjourned the meeting at 9:26 a.m. The next meeting will be held on Thursday, June 15, 2023.