

DRAFT MINUTES CAREERSOURCE PALM BEACH COUNTY, INC.
EXECUTIVE COMMITTEE MEETING
Friday, April 12, 2024

I. CALL MEETING TO ORDER, WELCOME

The meeting was audio and video recorded with a written transcript. Christopher Cothran, Board Chair welcomed attendees and called the meeting to order at 8:00 a.m. A quorum was present with committee members Christopher Cothran, David Markarian, David Talley, George Elmore, Dr. Laurie George and Ava Parker attending. Committee member Dr. Mel Coleman was absent.

II. AGENDA APPROVAL

a. Proposed Amendments: Christopher Cothran asked if there were any amendments to the agenda. Two proposed amendments were presented under "Informational, Remove a. Business Development Update (Michael Corbit) and b. Business Development Update (Charles Duval)." Moving forward, updates/presentations will be given to the whole Board during Board of Directors meetings and items that need to move forward will be discussed at the Executive Committee meetings. Christopher Cothran asked that big news items be brought to the Executive Committee prior to the Board, so no one is caught off guard and the Committee has time to discuss and prepare accordingly.

b. Approval of Agenda: Christopher Cothran called for a vote to approve the amended agenda.

Motion: George Elmore

Second: David Talley

The motion passed unanimously.

III. PUBLIC COMMENTS: There were none.

IV. ITEMS FOR APPROVAL

a. Minutes from January 26, 2024: Christopher Cothran called for a vote to approve.

Motion: Dave Talley

Second: George Elmore

The motion passed unanimously.

b. Board of Directors Resignations: The committee discussed the resignations. Christopher Cothran called for a vote to accept them.

i. Shirley Erazo, President/CEO, Delray Beach Housing Authority (Resignation effective March 13, 2024)

ii. Cynthia Gaber, Director, Division of Vocational Rehabilitation (Resignation effective March 26, 2024)

Motion: David Talley

Second: George Elmore

The motion passed unanimously.

c. New Board of Directors: Christopher Cothran called for a vote to approve.

i. Andrea M. Augst, Vice President of Human Resources, HCA Florida JFK North WPB

Motion: George Elmore

Second: David Markarian

The motion passed unanimously.

d. CareerSource Palm Beach County, Inc. – Revised Bylaws: Julia Dattolo said the changes were made as a result of the new CareerSource Florida Admin Policy 110. Christopher Cothran called for a vote to approve.

Motion: David Markarian

Second: George Elmore

The motion passed unanimously.

e. Palm Beach Workforce Development Consortium Interlocal Agreement – Replaces Agreement Dated October 5, 2021. Julia Dattolo said the changes were made as a result of the new CareerSource Florida Admin Policy 110. Christopher Cothran called for a vote to approve.

Motion: George Elmore

Second: David Talley

The motion passed unanimously.

V. ITEMS FOR DISCUSSION

a. 2024-2026 Slate of Officers:

- i. Chair-Elect: The committee discussed the slate of officers. Connor Lynch, Deana Pizzo, Ricky Wade and Alyssa Freeman were recommended as Chair-Elect. Julia Dattolo and Christopher Cothran to follow up with them, meetings to be set.
- ii. Secretary: John-Anthony Boggess was recommended for Secretary.

VI. INFORMATIONAL

a. President & CEO Update (Julia Dattolo): The economic situation is stable, with unemployment at a steady 3.3%. The fastest job growth rates are observed in government jobs and construction, with the healthcare sector also showing significant growth. However, there has been a decline in the leisure, hospitality, and professional services sectors. The Florida Workforce System Transformation Plan is progressing with alignment and consolidation, system-wide improvements, and regional planning. CareerSource Florida and WIOA Regional Planning are proceeding in Regions 20 & 21. There have been updates in state and national legislation, notably SB 240 and HR 6655, impacting education, healthcare, and manufacturing sectors. Budget allocations for PY 23-24 have decreased, with conservative budgets set for new departments. Efforts are underway to find additional grants and expand partnerships to enhance services. There are new funding sources with received grants including Veterans Get There Faster Grant, the Apprenticeship Navigator, and the Marine Industry of PBC who awarded us \$10,000 to fund a Marine Career Day for youth. A grant for the Youth Summer Program is pending. The strategic initiatives and budget for the program year 2024 are set. The 2024-2025 budget and strategic plan will be presented at the June meeting.

VII. ADJOURNMENT: Christopher Cothran asked committee members if there was any further business of the committee, being none, a motion was made by David Talley and second by George Elmore to adjourn the meeting. The motion was unanimously approved, and the meeting was adjourned at 8:42 a.m. The next Executive Committee meeting will be held on Friday, June 7, 2024, at 8:00 a.m.