

**AGENDA**  
**CAREERSOURCE PALM BEACH COUNTY**  
**FINANCIAL PLANNING COMMITTEE MEETING**  
**Friday, February 7, 2025 @ 8:45 AM**  
**3400 Belvedere Road, West Palm Beach, FL 33406 (Boardroom)**

**JOIN THE MEETING VIA MICROSOFT TEAMS: [CLICK HERE](#)**  
**FOR AUDIO ONLY: 561-484-5917 ID: 733039471#**

***“The Committee is reminded of conflict of interest provisions”***

*All CareerSource Palm Beach County, Inc. Board of Director and subcommittee meetings are audio recorded and retained in accordance with its retention and security of records policy.*

**I. CALL MEETING TO ORDER, WELCOME**

**II. AGENDA APPROVAL**

- a. Proposed Amendments
- b. Approval of Agenda

**III. PUBLIC COMMENTS**

**IV. ITEMS FOR APPROVAL**

- a. Minutes from October 4, 2024..... 01
- b. Financial Monitoring Quality Assurance Report – LWDB 21 Program Year 2023-2024 as of November 18, 2024, by FloridaCommerce ..... 03
- c. Approval of Investment Plan of Unrestricted Funds
- d. (Presentation & Approval) Audit: CareerSource Palm Beach County, Inc. Financial Report for the Fiscal Years Ended June 30, 2024, and 2023 by Moss, Krusick & Associates, LLC ..... 04

**V. REVIEW FINANCIALS (Erica Scarpati)**

- a. December 31, 2024, Financials
  - 1. Summary ..... 06
  - 2. Schedule 1: Actual vs. Budget ..... 07
  - 3. Schedule 2: Grant Funding ..... 08
  - 4. Schedule 3: Palm Beach Workforce Development Consortium (PBWDC) ..... 09
  - 5. Status of 30% Training ..... 10
  - 6. Unrestricted Funds

**VI. ADJOURNMENT - Next meeting scheduled for Friday, April 11, 2025**

**OUR MISSION: Connecting Business with Talent**

Public Comments: Members of the Public are allowed to speak during that period of the meeting identified on the meeting agenda as “Public Comment” provided that each person wishing to speak has completed and submitted to the Secretary of the meeting a comment card at the beginning of the meeting prior to the item identified as “Public Comment.” Public comment shall be allowed only on items that are identified on the meeting agenda. If an item is subsequently added to the agenda, additional public comment shall be permitted just prior to the consideration of such item. If there are multiple members of the public associated with the same company, group or faction, the number of members of the public allowed to speak representing that company, group or faction shall be limited to three. Other comments are welcome at the discretion of the Chair. The time to comment shall be limited to 3 minutes and such time may be extended at the discretion of the Chair. Comments and comment cards will become public record.