

**AGENDA**  
**CAREERSOURCE PALM BEACH COUNTY**  
**EXECUTIVE COMMITTEE MEETING**  
**Friday, February 7, 2025 @ 8:00 AM**  
**3400 Belvedere Road, West Palm Beach, FL 33406 (Boardroom)**

**JOIN THE MEETING VIA MICROSOFT TEAMS: [CLICK HERE](#)**  
**FOR AUDIO ONLY: 561-484-5917 ID: 733039471#**

***“The Committee is reminded of conflict of interest provisions”***

*All CareerSource Palm Beach County, Inc. Board of Director and subcommittee meetings are audio recorded and retained in accordance with its retention and security of records policy.*

**I. CALL MEETING TO ORDER, WELCOME**

**II. AGENDA APPROVAL**

- a. Proposed Amendments
- b. Approval of Agenda

**III. PUBLIC COMMENTS**

**IV. ITEMS FOR APPROVAL**

- a. Minutes from October 4, 2024..... 01
- b. New Board of Director Submission
  - i. Jeffrey Bailey, Business Manager, Ironworkers Local 402 ..... 05
- c. Revision to Policy 1001: Policy and Procedure Issuance, Format and Development:  
Delegated Authority for Operational Policies ..... 12

**V. INFORMATIONAL**

- a. Reminder: 2024 Annual Financial Disclosure Form to be electronically filed on or before  
July 1, 2025 (Mary Butler) ..... 20
- b. CareerSource Palm Beach County, Inc. Financial & Programmatic Monitoring as of  
November 22, 2024, by Taylor, Hall, Miller, Parker, P.A. (Julia Dattolo) ..... 21
- c. President & CEO Update (Julia Dattolo)

**VI. ADJOURNMENT - Next meeting scheduled for Friday, April 11, 2025**

**OUR MISSION: Connecting Business with Talent**

Public Comments: Members of the Public are allowed to speak during that period of the meeting identified on the meeting agenda as “Public Comment” provided that each person wishing to speak has completed and submitted to the Secretary of the meeting a comment card at the beginning of the meeting prior to the item identified as “Public Comment.” Public comment shall be allowed only on items that are identified on the meeting agenda. If an item is subsequently added to the agenda, additional public comment shall be permitted just prior to the consideration of such item. If there are multiple members of the public associated with the same company, group or faction, the number of members of the public allowed to speak representing that company, group or faction shall be limited to three. Other comments are welcome at the discretion of the Chair. The time to comment shall be limited to 3 minutes and such time may be extended at the discretion of the Chair. Comments and comment cards will become public record.