

# AGENDA

## CAREER SOURCE PALM BEACH COUNTY

### BOARD OF DIRECTORS' MEETING

Thursday, October 23, 2025 @ NOON

3400 Belvedere Road, West Palm Beach (Boardroom)

**JOIN THE MEETING VIA MICROSOFT TEAMS: [CLICK HERE](#)  
FOR AUDIO ONLY: 561-484-5917 ID: 481512875#**

***"The Board is reminded of conflict of interest provisions"***

*All CareerSource Palm Beach County, Inc. Board of Director and subcommittee meetings are audio and video recorded and retained in accordance with its retention and security of records policy.*

**I. CALL MEETING TO ORDER, WELCOME**

**II. ROLL CALL & INTRODUCTIONS**

**III. AGENDA APPROVAL**

- a. Proposed Amendments
- b. Approval of Agenda

**IV. PUBLIC COMMENTS**

**V. CONSENT AGENDA**

- a. Minutes from June 26, 2026 .....01
- b. Board of Directors Resignation:
  - i. Richard Radcliffe, Executive Director, Palm Beach County League of Cities, Inc.  
(Resignation effective July 10, 2025) .....05
- c. New Board of Directors Submission:
  - i. Barbara Cipriano, Provost & Dean, Lake Worth Campus, Palm Beach State College  
(Replaces Dr. Tunjarnika Coleman-Ferrell) .....07
- d. Approval of Policy 5060 (Revised) One-Stop Operator Conflict of Interest .....11
- e. Approval of Targeted In-Demand Industries for ITA Funding .....16
- f. Prior Approval Request to Transfer Funds from WIOA Adult and Dislocated Worker Programs .....17
- g. Approval of Pay Increase for Steven Gustafson, 1<sup>st</sup> VP and Chief Operating Officer

**VI. ITEMS FOR APPROVAL**

- a. Holiday Calendar Revisions (Julia Dattolo)

**VII. INFORMATIONAL**

- a. 2026 CareerSource Palm Beach County, Inc. (CSPBC) and Palm Beach Workforce Development Consortium (PBWDC) Board and Committee Meeting Schedule (Julia Dattolo) .....18
- b. Business Development Update (Michael Corbit)
- c. Business Development Update - Glades (Charles Duval)
- d. Operations Update (Steven Gustafson)
- e. President & CEO Update (Julia Dattolo)

**VIII. COMMITTEE REPORTS (Active)**

- a. Executive Committee – October 10, 2025 .....20
- b. Financial Planning Committee – October 10, 2025 .....23
- c. Youth and Young Adult Outreach Committee – September 18, 2025 .....25
- d. Palm Beach Workforce Development Consortium – Current

**IX. ADJOURNMENT** – Next meeting scheduled for Thursday, February 26, 2026

## **OUR MISSION: Connecting Business with Talent**

Public Comments: Members of the Public are allowed to speak during that period of the meeting identified on the meeting agenda as "Public Comment" provided that each person wishing to speak has completed and submitted to the Secretary of the meeting a comment card at the beginning of the meeting prior to the item identified as "Public Comment." Public comment shall be allowed only on items that are identified on the meeting agenda. If an item is subsequently added to the agenda, additional public comment shall be permitted just prior to the consideration of such item. If there are multiple members of the public associated with the same company, group or faction, the number of members of the public allowed to speak representing that company, group or faction shall be limited to three. Other comments are welcome at the discretion of the Chair. The time to comment shall be limited to 3 minutes and such time may be extended at the discretion of the Chair. Comments and comment cards will become public record.