

**AGENDA**  
**CAREER SOURCE PALM BEACH COUNTY**  
**BOARD OF DIRECTORS MEETING**  
**Thursday, February 8, 2024 @ NOON**  
**3400 Belvedere Road, West Palm Beach (Boardroom)**

**GoToMeeting/In Person**

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/CSPBC/board-of-directors>

You can also dial in using your phone.

United States: [+1 \(872\) 240-3412](tel:+18722403412)

Access Code: [149-140-101](#)

***"The Board is reminded of conflict of interest provisions"***

*All CareerSource Palm Beach County, Inc. Board of Director and subcommittee meetings are audio and video recorded and retained in accordance with its retention and security of records policy.*

**I. CALL MEETING TO ORDER, WELCOME**

**II. AGENDA APPROVAL**

- a. Proposed Amendments
- b. Approval of Agenda

**III. PUBLIC COMMENTS**

**IV. CONSENT AGENDA**

- a. Minutes from October 19, 2023 .....01
- b. Palm Beach County Board of County Commissioners' Representative to serve on CareerSource Palm Beach County Board of Directors: Commissioner Marci Woodward
- c. Approval of New Board of Directors Member
  - i. Elizabeth Rochaine, Chief Operating Officer, Wellington Regional Medical Center .....04
- d. Approval of Subsequent Designation of Region 21, Palm Beach County as the Designated Local Workforce Development Area .....06
- e. Audit: CareerSource Palm Beach County, Inc. Financial Report for the Fiscal Years Ended June 30, 2023 and 2022, by Moss, Krusick & Associates, LLC .....09

**V. INFORMATIONAL**

- a. Board of Directors Attendance Record .....12
- b. 2023 Statement of Financial Interest Annual Financial Disclosure (Sharon Brea) .....13
- c. Palm Beach County Board of County Commissioners' Representative to Chair the Palm Beach Workforce Development Consortium: Commissioner Gregg K. Weiss (Julia Dattolo)
- d. CareerSource Palm Beach County Financial and Programmatic Monitoring as of October 12, 2023, for Program Year 2023-2024, by Taylor Hall Miller Parker, P.A. (Julia Dattolo) .14
- e. Business Development Update (Michael Corbit)
- f. Operations Update (Steven Gustafson)
- g. President & CEO Update (Julia Dattolo)

**VI. COMMITTEE REPORTS (Active)**

- a. Executive Committee – January 26, 2024 .....16
- b. Financial Planning Committee – January 26, 2024 .....18
- c. Youth and Young Adult Outreach Committee – Current
- d. Palm Beach Workforce Development Consortium – October 20, 2023 .....19

**VII. ADJOURNMENT** - Next Meeting Date - Thursday, April 25, 2024

## **OUR MISSION: Connecting Business with Talent**

Public Comments: Members of the Public are allowed to speak during that period of the meeting identified on the meeting agenda as "Public Comment" provided that each person wishing to speak has completed and submitted to the Secretary of the meeting a comment card at the beginning of the meeting prior to the item identified as "Public Comment." Public comment shall be allowed only on items that are identified on the meeting agenda. If an item is subsequently added to the agenda, additional public comment shall be permitted just prior to the consideration of such item. If there are multiple members of the public associated with the same company, group or faction, the number of members of the public allowed to speak representing that company, group or faction shall be limited to three. Other comments are welcome at the discretion of the Chair. The time to comment shall be limited to 3 minutes and such time may be extended at the discretion of the Chair. Comments and comment cards will become public record.